

**Approved**

Sebastian Charter Junior High Board of Directors  
Minutes of Meeting  
February 10, 2020

**I. Call to Order/Determination of Quorum/Adoption of Agenda**

- A. Meeting called to order at 5:06 p.m. by Amy Banov
- B. Board Members present: Amy Banov, David Puscher, Muriel Ramos, Amy Speak, Kathryn Barton, and Nathan Roodhouse. Members absent: None
- C. Requirements for meeting notice and quorum were met.
- D. Administration present: Principal Bill Dodds, Director Anita Taylor. Accounting consultant present: Tricia Palmer
- E. Adoption of Agenda: Motion by Amy Speak to adopt the agenda with Item V.B. added. Second by Amy Banov. Motion passed unanimously.

**II. Consent Agenda**

- A. Approval of Minutes January 13, 2020 Board Meeting:  
Motion by David Puscher to approve the Consent Agenda. Second by Muriel Ramos. Motion passed unanimously.

**III. Tabled items for previous meetings - None**

**IV. Citizen Input – None**

**V. Financial Business**

- A. Monthly and Year-To-Date Financials were presented by Tricia Palmer. Members discussed interest rate and remaining term on building loan. Members discussed transportation costs. Members reviewed contribution rates for Florida Retirement program.
- B. Motion by David Puscher to approve expenditure up to \$18,000 to purchase 100 chrome books for next year. Second by Amy Speak. Motion passed unanimously.

**VI. Administrative Report and Personnel Matters:**

- A. Monthly Report was given by Principal Dodds and Director Taylor.
- B. Personnel Matters: Administrative duties are being handled well. Board members expressed gratitude to the administration and staff for accepting duties left open by staff vacancies at mid-year. Motion by Amy Banov to approve a \$5000 Additional Responsibility supplement to Dr. Dodds to cover the vacant AP position. Supplement will be paid \$2,500 at mid-term and \$2,500 at term end. Second by Amy Speak. Motion passed unanimously. Members expressed support for administration's management of the PTSO activities.

**VII. Old Business**

- A. Charter Issues: None.
- B. Fundraising Committee. Nothing new to report.
- C. School Hardening Grant Application & Facilities/Security Update: Nothing to report.

**VIII. New Business**

- A. Board Matters: Members requiring Board Training renewal this year are: Amy Banov, Amy Speak and Kathryn Barton. Anita will make arrangements.

**IX. President's Report.**

**X. Information Items and Members.**

**XI. Adjournment.** Meeting was adjourned at 6:42

Respectfully submitted,  
Amy Speak, Secretary