

REVISED AND APPROVED JULY 15, 2019

Sebastian Charter Junior High

Board of Directors

Minutes of Meeting

June 17, 2019

I. Call to Order/Determination of Quorum/Adoption of Agenda

- A. Meeting called to order at 5:05 p.m. by Amy Banov
- B. Board Members present: Amy Banov, Nathan Roodhouse, Kathryn Barton, David Puscher, and Amy Speak. Muriel Ramos was excused
- C. Requirements for meeting notice and quorum were met.
- D. Administration present: Director Anita Taylor, Assistant Principal Chet Devarney. Accounting consultant present: Tricia Palmer. Guests present: none
- E. Adoption of Agenda: Motion made by Nathan Roodhouse to adopt the agenda. Second by David Puscher. Motion passed unanimously.

II. Consent Agenda

- A. Approval of Minutes May 20, 2019 Board Meeting
- B. Approval of Transportation Contract with SDIRC
Motion by David Puscher to approve all items on the Consent Agenda. Second by Amy Speak. Motion passed unanimously.

III. Tabled items for previous meetings - None

IV. Citizen Input – None

V. Financial Business

- A. Monthly and Year-to-Date Financials were presented by Tricia Palmer
- B. End of Year Financials were discussed and 2019-2020 Budget as approved last month were distributed to board members. Motion by Amy Speak to approve a Retention Stipend to staff members who will be returning for school year 2019-2020 in the following amounts: net compensation totaling \$1000 for full time staff, \$750 for part-time staff who work greater than half time, and \$500 for part-time staff who work less than half time. The gross amounts to include withholding at 25% and typical payroll burden. Second by David Puscher. Motion passes unanimously.

VI. Administrative Report

- A. Monthly Report was given by Director Taylor and Assistant Principal Devarney.

Old Business

- A. Charter Issues: Amy Banov gave an update.
- B. Fundraising Committee. Brief discussion on the importance of establishing additional funding to supplement the school's annual budget. The fundraising efforts will be addressed over the summer months.
- C. Principal and Director Evaluations will be done this summer.

VII. New Business

- A. Board Matters – None.
- B. Principal and Director Contract Renewals: Discussion of offering 3 year contracts instead of annual contracts to the Principal and Director. Motion by Nathan Roodhouse to extend the Principal's and Director's contracts through July 31, 2022 at the salaries established in the annual budgets. Second by David Puscher. Motion passes unanimously.

VIII. President's Report.

IX. Information Items and Members Remarks – none

X. Adjournment to Closed Session Meeting for Student Matters – none

XI. Adjournment – Meeting adjourned at 6:37

Respectfully submitted,

Amy Speak, Secretary